

P30[®] Foundation

The Portfolio, Programme and Project Offices (P3O) framework provides best-practice principles, processes and techniques to allow organisations to create and develop business support structures to manage change within the organisation.

P3O has been developed to meet the need recognised by PRINCE2, MSP and M_O_R for a robust structure to support business change, and is a comprehensive set of principles, processes and techniques to facilitate effective portfolio, programme and project management. These structures also bridge the gap between the strategy/policy makers and those responsible for delivery and execution with the organisation.

At Foundation level, P3O focuses on the concepts, structures and duties of the framework.

Benefits to the individual

- Recognised qualification
- Greater confidence to make informed decisions about organisational change
- Better able to support the delivery of change
- Prelude to studying for Practitioner

Benefits to the business

- Improved delivery of organisational change
- Improved delivery of programmes and projects
- Reduced risk of project failure
- Senior management are better able to make informed decisions on strategic alignment, prioritisation, risk management, optimisation of resource and are therefore more likely to successfully meet business objectives

Audience

Those working in a portfolio, programme or project office environment

Those who need to understand the terminology and concepts underpinning P3O

Course duration

This is a three day course. The exam takes place on the third day.

Pre-requisites

There are no pre-requisites for this course although delegates will be expected to complete five to eight hours of pre course reading and approximately two hours of homework per night during the course.



Exam details

Uses 'boxes' text

Course outline

The objective of this course is to enable delegates to understand:

- The high-level P3O model and its component offices
- The differences between Portfolio, Programme and Project Management
- The key functions and services of a P3O
- The arguments for establishing a P3O model
- The differences between types of P3O model and the factors that influence selection of the most appropriate model
- The processes to implement or re-energise a P3O
- The tools and techniques used by a P3O
- The purpose and major responsibilities of all roles

Over the three day course, the topics below are covered.

Course content

Overview

- Facts, terms and concepts relating to the Introduction, the principles of a P3O model and its elements
- Understand key concepts relating to the Overview, Principles of a P3O model and its elements including the Introduction to P3O

Why Have a P3O?

- Facts, terms and concepts relating to the business justification for implementing a P3O
- Understand key concepts relating to the justification for implementing a P3O

Models and Tailoring

- Facts, terms and concepts relating to selecting the right P3O model and its functions and services
- Understand key concepts relating to selecting the right P3O model and its functions and services

Implement and Re-energise

- Facts, terms and concepts relating to the processes to implement and re-energise a P3O
- Understand of key concepts relating to implementing and re-energising a P3O

Tools and Techniques

- Facts, terms and concepts relating to Tools and Techniques deployed by offices in a P3O model
- Understand key concepts relating to Tools and Techniques

Roles

- Facts, terms and concepts relating to Roles in a P3O model
- Understand key concepts relating to the roles and responsibilities in a P3O model